

## **INSTRUCTIONS TO CREATE AN EAST/WEST ALL STAR PROGRAM AD**

Please use the instructions and link listed below to create your East West All Star game program ad. It will take you through step by step instructions to create your ad. You can upload photos and insert text.

Click on the link: <https://www.eastwestallstar.3pltd.pro>

Click on Register and complete all information under New Customer as well as your Login Information (Please be sure to save your Email ID & Password for future use if needed).

Once Login is created, click on View Details

1. Select the size of the ad, either Half Page (\$250) or Full Page (\$450).
2. Click "Get Started"
  - a. IF you already have an ad designed, click on "Upload Design"
  - b. IF you would like to create your own ad, click on "Custom Design"
  - c. IF you would like to browse designs that have already been created for you, click on "Browse Design"
3. Based on what you selected, complete your ad.
  - a. Note: You can upload images, change backgrounds, add clip art, add text, etc
4. When you have completed your ad, press "Save" (you will be able to make changes if needed)
5. If your ad is complete, press the "Continue" button on the top right.
6. Check "I agree to Terms of Use" and click "Save & Add to Cart"
7. Click "Continue"
8. Select your Payment Method
  - a. You can pay on this site with a credit card (OPTIONAL), select "credit card"
  - b. If you would like to pay with a check, select "Check" and mail payment to Big 33
9. Click "Order Complete"

### **IF YOU START A PROGRAM AD AND WANT TO COMPLETE LATER:**

1. Save and log out
2. Click on the link <https://www.eastwestallstar.3pltd.pro>
3. Click Tab Login
4. Type in Email ID & Password
5. Click Portfolio under the Tab My Account
6. You will see the Ad you started. Then click Edit to make any changes or add anything
7. Once completed Click Continue and Follow Steps 8-9 above